



CITY OF BRANDON MULTI-FAMILY AFFORDABLE HOUSING PROGRAM APPLICATION FORM



I authorize the City of Brandon to coordinate my application with provincial or federal affordable housing programs to determine eligibility for same, if applicable.

General Information

| | | | |
|---|----------|--|-------------|
| Property Owner Name | | Contractor / Developer Name if applicable: | |
| Contact Name if different than property owner | | | |
| Mailing Address | City | Province | Postal Code |
| Business Phone | Cellular | Email | Fax |

Address & Detail of Proposed Multi Family Rental Property

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|---|---|-----------------------------|-------------|
| Street Address | City BRANDON | Province MANITOBA | Postal Code |
| Legal Description or Roll Number(s) of property | Type of Building (ie. 4-plex, 6-plex, etc.) | | |

| | Question | Answer | For Office Use Only | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------|---|--|---------------------|-----|----|--------|--|--|-------|--|--|-----------|--|--|------------|--|--|---------|--|--|--------|--|--|-------|--|--|-------|--|--|--|
| 1. | Have you applied for federal or provincial funding assistance for any units within this housing project? | No____ Yes____ If yes, Name of funding program: _____ Number of units being funded _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | How many self contained units will be in the proposed development? | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | How many of each of the following units will be in the proposed development? | Bachelor suites _____ 1 Bedroom _____ 2 Bedroom _____ 3 Bedroom _____ 4 or more Bedroom _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | How many of each of the following units will rent at affordable rental rates? <i>(Note: current maximum affordable rents inclusive of utilities are attached to this application form).</i> | 1 Bedroom _____ 2 Bedroom _____ 3 Bedroom _____ 4 or more Bedroom _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | What are your proposed affordable rental rates? <i>(To be eligible for financial assistance rents must not exceed the maximum affordable rents inclusive of all utilities attached).</i> | 1 Bedroom \$ _____ 2 Bedroom \$ _____ 3 Bedroom \$ _____ 4 or more Bedroom \$ _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | How many years are you willing to rent the eligible City of Brandon funded units at affordable rental rates? | 5 years _____ 6 years _____ 7 years _____ 8 years _____ 9 years _____ 10+ years _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | What appliances will be included in the new rental units? | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>Fridge</td><td></td><td></td></tr> <tr><td>Stove</td><td></td><td></td></tr> <tr><td>Microwave</td><td></td><td></td></tr> <tr><td>Dishwasher</td><td></td><td></td></tr> <tr><td>Freezer</td><td></td><td></td></tr> <tr><td>Washer</td><td></td><td></td></tr> <tr><td>Dryer</td><td></td><td></td></tr> <tr><td>Other</td><td></td><td></td></tr> </tbody> </table> | | Yes | No | Fridge | | | Stove | | | Microwave | | | Dishwasher | | | Freezer | | | Washer | | | Dryer | | | Other | | | |
| | Yes | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fridge | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stove | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Microwave | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dishwasher | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Freezer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Washer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dryer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Please describe any green / energy efficient components being incorporated into the new rental units. If more space is required please attach a separate document to this application form. | _____ _____ _____ _____ _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|---|--|--|---------------------------------------|
| Total Project Costs | | | |
| Based on: | <input type="checkbox"/> Estimated Costs | <input type="checkbox"/> Actual Quotes | <input type="checkbox"/> Other: _____ |
| Total project cost: \$ _____ (ie. building, land, landscaping, parking lot, etc.) | | | |

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| Maximum rents, inclusive of utilities permitted under the Multiple Family Affordable Housing Program. |
| 1 bedroom - \$565 |
| 2 bedrooms - \$675 |
| 3 bedrooms - \$815 |
| 4+ bedrooms - \$965 |

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| Declaration | |
| <ul style="list-style-type: none"> • I/We hereby grant permission to the City of Brandon or its agents to carry out necessary inquiries for the purpose of verifying the accuracy of information contained herein. • I/We acknowledge that new Multi-Family rental units that are complete prior to application are not eligible. • I/We acknowledge that I/We understand the terms and conditions that shall govern any City of Brandon Multi-Family Affordable Housing Program applications (as per By-Law 6917) that may be approved and that I/We will be required to submit supporting documentation annually or as requested. • I/We acknowledge that if the housing project is eligible for federal / provincial funding this funding must be accessed first, in order to qualify for funding under the City of Brandon Multi-Family Affordable Housing Program. • I/We confirm that I/We have no outstanding taxes, utility charges or other amounts owing to the municipal government and all properties I/We own are free of any City of Brandon Building and Safety Maintenance Orders • By signing this application, I/We confirm I/We have reviewed the City of Brandon Multi-Family Affordable Housing program guidelines and By-law 6917, understand the contents and intent of the program, agree to the program requirements and that the information provided in the application and supporting documents is true and complete. • Further I/We agree that should the information supplied to the City of Brandon prove to be false or inaccurate, resulting in ineligibility for the Multi-Family Affordable Housing Program in part or whole, the financial incentive must be repaid for all ineligible rental units over the period of time of the agreement. • I/We agree to enter into the necessary agreements with the City of Brandon. | |
| The information contained herein is true and complete in every aspect. | |
| Signature(s) of Applicant(s) | Date |
| _____ | _____ |

Thank you for your interest in the City of Brandon Multi-Family Affordable Housing Program. If you have any questions please contact the Brandon Neighbourhood Renewal Corporation(BNRC) Housing Coordinator at 729-2412.

Please provide the information listed on page 3 of this application along with a completed City of Brandon Multi-Family Affordable Housing Program application form to the BNRC office located on the main floor of City Hall, 410-9th Street.

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| <p>This personal information is being collected under the authority of City of Brandon By-law No. 6917 and will be used for issuance of a multi-family affordable housing grant and tax credit.</p> <p>It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the Freedom of Information Officer located in the lower level of City Hall, 410-9th Street, Brandon, Manitoba R7A 6A2, (204) 729-2269.</p> |
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APPLYING FOR MULTI-FAMILY AFFORDABLE HOUSING PROGRAM

All City of Brandon Multi-Family Affordable Housing Program applications must be accompanied by the following support documentation in the form of a written proposal. Information gathered through items 2-5 will be taken into consideration during the application evaluation process.

1. Location

- Provide proof of ownership (Land Titles documentation, OR If you do not currently own the property, provide a letter of intent to purchase or accepted offer to purchase).

2. Design

- A copy of the proposed project drawings must be supplied prior to construction commencing.

3. Cost

- Provide the total project cost.

4. Exterior Finishes

- Describe the exterior finish of your building.
- How will the proposed project exterior designs / materials relate to and complement the existing aesthetics of the surrounding neighbourhood?

5. Special Considerations

- Provide a list of any additional amenities that enhance your project but have not been already covered in the application form (ie green space, balconies, storage, etc.).

Submit items 1 – 5 in a written summary in conjunction with the City of Brandon Multi-Family Affordable Housing Program application. Please ensure that you have provided all the required information. Your application is not complete until you have provided all documents required.

Should you have any questions, require clarification or assistance in completing the application, please contact the BNRC housing coordinator directly (see contact information below).

BRANDON NEIGHBOURHOOD RENEWAL CORPORATION

Attention: Housing Coordinator

410- 9th Street

Brandon, MB. R7A 6A2

Phone: 729-2412 Fax: 729 0101

E-mail: t.snaith@brandon.ca