



Brandon Economic Restart Program (BERP)



Application Form

Business Information

Please refer to the BERP application guide prior to completing this application. If the information you wish to share as part of this application, exceeds the space allowed in the form, or it is more convenient for you to do so, feel free to attach additional documents to your application.

Business Type:

If Other, specify:

Number of Employees:

- FT employees (greater than 30 hours)
- PT employees (less than 30 hours)
- Casual employees (hours vary greatly week to week)

Number of years the business has legally operated in Brandon:

Legal Name of Business:

Business Mailing Address:

Contact Person & Title:

Best Phone #

Email:

Operating Name of Business if different from the Legal Name:

Operating address of Business if different from the mailing address:

Is your company currently set up for Electronic Funds Transfer with the City of Brandon?

Yes

No

Investment Information

Amount of Grant Requested:

Total cost of investment described in this application:



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Category of BERP investment (check all that apply) - list and allow them to check off all that apply

Professional services (ie. web design, business consulting, accounting, legal advise, strategic planning)

Marketing (ie. website funneling, advertising, business oriented photography and/or videography services)

Technology Improvements (mobile app development, software enhancements, etc.)

Furniture & Equipment (ie. patio furniture and/or patio walls)

Describe the investment and how it will assist your business to rebound and grow.

Percentage of total investment that will be spent locally:

0% 1-24% 25-49% 50-74% 75-99% 100%

If the total investment is not being spent locally, please explain why. (Applications that indicate no portion of the investment will be spent locally, and do not provide a reason why, will be deemed ineligible)

Has the investment already been made? Yes No

If No, the investment has not yet been made, please indicate the approximate date you feel the investment will be completed and paid for.



Yes Investment has Already Made

Date investment was paid:

Provide the company name and location for all eligible goods or services purchased:

Submit proof of purchase and payment with your application.

COVID Pandemic Impacts

Please check all level of government COVID supports you have accessed to date:

Federal

Provincial

Municipal

Please describe in detail the impact COVID has had on the net income of your business when compared to operations prior to the COVID Pandemic.

Describe any other COVID Pandemic impacts that will help us better understand the overall impact on your operations.

By submitting this application I acknowledge and agree that

The City of Brandon reserves the right to request additional information and/or proof of information contained within the application.

If my business is approved for a BERP grant, I agree to have my business name, applicable BERP investment categories and the amount of the grant received reported publicly.

The maximum BERP grant will not exceed 90% of the eligible investment made by the business, to a maximum of \$2,500.

Approved grants will be paid to the applicant via Electronic Funds Transfer once all the eligible investments described in the BERP application are complete and the applicant provides Economic Development Brandon (the City of Brandon) with proof of purchase and payment of the described investments.

Declaration: I hereby declare that the information submitted by me in this application form is correct, true and valid. I also note that if any of the submitted information are found to be incorrect or false, I may be deemed ineligible to receive a BERP grant. I will provide the supporting documents as and when required.

Privacy statement - Collection of any personal information is authorized by section 36(1)(b) of The Freedom of Information and Protection of Privacy Act (FIPPA) for the administration and operation of the Brandon Economic Restart Program. The information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the Access and Privacy Officer by mail (Legislative Services Department, 410 9th Street, Brandon MB, R7A 6A2) or by telephone (204.729.2269) or by email (i.richards@brandon.ca) if you have questions about this collection of your personal information.

Authorized Signature:

Insert a digital image of your signature or print, sign and scan the application to email it.

Date of Application:

Be sure to save the application and supporting documents on your computer.

Email completed application form and supporting documents to econdev@brandon.ca

For internal use only

Date and time application received

Date:

Time: